

## *Vacancy Details*

**Links:** 07-09  
**Date:** 1/16/2009  
**Closing Date:** 2/27/2009  
**Command & Location:** Navy IPO - Crystal City  
**Grade:** YA-03 (comparable to GS-14/15 pay)  
**Type:** General Law

There is a vacancy for an Associate Counsel within the Office of Counsel, Navy International Programs Office (Navy IPO), Crystal City, Arlington, Virginia. Navy IPO reports to the Office of the Assistant Secretary of the Navy (Research, Development & Acquisition) and has the core responsibilities within the Department of the Navy for foreign military sales and other security assistance matters; international defense research, development, and acquisition agreements; and technology transfer.

The incumbent of this position will primarily provide legal services in support of Navy IPO's foreign military sales and other security assistance responsibilities, but will also provide services in support of international agreements and technology transfer. In addition, the incumbent will perform services as necessary in the areas of traditional OGC practice, such as government procurement (in an international setting as well as within Navy IPO), fiscal law, ethics, and the Freedom of Information Act. Experience in the practice of government procurement law (preferably major weapons systems acquisition) or in international agreement and security assistance matters involving significant government procurement (preferably major weapons acquisition) is required. Experience in, or willingness to learn, other areas of OGC practice in order to meet the clients' legal needs will also be required. Experience working on matters in which there are no or few legal precedents is desirable. The incumbent may be required to travel internationally and domestically.

This vacancy will be filled under the National Security Personnel System (NSPS), which is a pay for performance system using pay bands with salary ranges. This position will be filled in the Standard Career Group YA-03 pay band (comparable to GS-14/15 pay). Pay will be set commensurate with the successful applicant's qualifications, funding availability, and NSPS pay setting guidelines. For more information on NSPS, please visit: <http://www.cpms.osd.mil/nsps/issuances.html>.

To be eligible for selection, the applicant must have a minimum of four years of recent legal experience, including two years in government procurement or government procurement-related international agreements and security assistance. Selection will also require experience in advising clients at the flag officer or Senior Executive level, considerable skill in government procurement or government procurement-related international agreements and security assistance, demonstrated leadership abilities, and proven ability to work independently.

Applicants will be evaluated on 1) the depth and quality of relevant legal experience; 2) their analytical, oral, and written communication skills; and 3) their ability to build and maintain effective relationships with colleagues and senior clients. Interpersonal skills are important because the incumbent will be part of negotiation teams for international agreements and will also advise and coordinate with personnel both within and without Navy IPO on security assistance and international program matters.

The successful candidate must be a U.S. citizen, have graduated from a law school accredited by the American Bar Association, be an active member in good standing of the bar (any U.S. jurisdiction), be admitted to practice before a state or federal court, and be eligible to obtain and maintain a Secret security clearance.

Interested attorneys may contact Ms. Victoria Herman, Counsel at 703-601-9690, or Mr. Timothy Hickey, Deputy Counsel, at 703-601-9691; e-mail: [timothy.hickey@navy.mil](mailto:timothy.hickey@navy.mil).

Applicants should submit an SF-171, OF-612, or resume; two legal writing samples; two most recent performance appraisals if available; and the names and telephone numbers of at least three references (other than current supervisors) who may be contacted. Attorneys who have graduated from law school after 2003 must provide a copy of their law school transcripts including class rank. Send all documents to:

Ms. Victoria Herman, Counsel (00L)  
Navy International Programs Office  
2521 S. Clark Street, Suite 800  
Arlington, Virginia 22202-3928

It is recommended that applications be sent by electronic mail to [victoria.herman@navy.mil](mailto:victoria.herman@navy.mil); by fax to 703-601-9695 or by Federal Express or similar means due to recent problems with regular mail deliveries.

This personnel notice will close on February 27, 2009, and applications must be received by that date to be considered.

If the successful applicant is not currently a member of the Navy Office of General Counsel, processing of the hiring action can only commence after submission of those items identified in the "Instructions for New OGC Attorneys" (see "Careers" section of [www.ogc.navy.mil](http://www.ogc.navy.mil)).

Relocation expenses will not be paid.

Sophie A. Krasik  
Associate General Counsel  
(Management)

#### THE DEPARTMENT OF THE NAVY IS AN EQUAL OPPORTUNITY/REASONABLE ACCOMMODATION EMPLOYER

The Department of the Navy is an Equal Opportunity/ Reasonable Accommodation Employer. All hiring and advancement in the Office of the General Counsel is based on merit without regard to race, color, national origin, religion, age, sex, sexual orientation, disability, political affiliation or marital status.

The Department of the Navy provides reasonable accommodation to applicants with disabilities where appropriate. Applicants requiring reasonable accommodation for any part of the application and hiring process should inform the individual identified in the personnel notice. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

#### VETERANS PREFERENCE IN HIRING

Department of the Navy attorney positions are in the excepted service, not the competitive civil service. There is no formal rating system for applying veterans' preference to attorney

appointments in the excepted service; however, the Department of the Navy considers veterans' preference eligibility as a positive factor in attorney hiring. If you are eligible for veterans' preference in hiring, you are encouraged to include that information in your application along with the supporting documentation, e.g., DD 214. Not all veterans are eligible for veterans' preference. To find out if you are, you may visit the Veterans' Preference Advisor, operated by the Department of Labor at <http://www.dol.gov/elaws/vets/vetpref/vetspref.htm>.